

Charlotte County

Commission Chambers, Room 119
18500 Murdock Circle
Port Charlotte, FL 33948
CharlotteCountyFL.gov



Regular Meeting

Tuesday, June 9, 2020
9 a.m.

Board of County Commissioners

COUNTY COMMISSIONERS

Bill Truex, District 3, Chairman

Christopher Constance, District 2, Vice Chairman

Ken Doherty, District 1

Stephen R. Deutsch, District 4

Joseph Tiseo, District 5

COUNTY ADMINISTRATOR

Hector Flores

COUNTY ATTORNEY

Janette S. Knowlton

CLERK OF THE CIRCUIT COURT

Roger D. Eaton

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to David.Lyles@charlottecountyfl.gov.

Should any agency or person decide to appeal any decision made by the board with respect to any matter considered at such meeting, a record of the proceeding, and for such purpose, a verbatim record of the proceeding is required, which record includes the testimony and evidence upon which the appeal is to be based.

9:00 A.M.

Call to Order and Roll Call

Invocation

If you wish, please rise for the invocation

[Invocation](#)

Pledge of Allegiance

Changes to the Agenda

See separate sheet

Proclamations - Commissioner Ken Doherty

Employee Recognition

Award Presentations

CITIZEN INPUT - AGENDA ITEMS ONLY

The public is invited to attend and provide input. Alternative means to give testimony in writing are available for individuals who cannot or do not wish to attend in person. Written comments may be submitted by emailing the comments to BCC_PublicComment@CharlotteCountyFL.gov.

Comments must be received for the regular portion of the meeting by 9 a.m., June 9, for the 10 a.m. Public Hearing portion, no later than 10 a.m., June 9, and they will be read by a County staff member to the County Commission and a copy will be given to each board member. Comments about Charlotte County Commission agenda items submitted by email will be read into the meeting record ONLY if a name is included in the submission.

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members.

COMMITTEE VACANCIES

[MSBU-MSTU Advisory Board Vacancies](#)

The following **MSBU/TU Advisory Boards** are seeking volunteers who must be both a property owner within and reside within the Unit. Submit applications to Public Works Department, 7000 Florida Street, Punta Gorda, Florida 33950; call 941-575-3600 or e-mail MSBU-TU@CharlotteCountyFL.gov.

- **Boca Grande Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2021.
- **Buena Vista Waterway Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Gardens of Gulf Cove Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2022.
- **Greater Port Charlotte Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2023.
- **Gulf Cove Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2023.
- **Gulf Cove Waterway Unit** is seeking one member to fill a vacant unexpired term through October 31, 2022.
- **Harbour Heights Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2023.
- **Harbour Heights Waterway Unit** is seeking three members to fill vacant unexpired terms through October 31, 2021, October 31, 2022 and October 31, 2023.
- **Northwest Port Charlotte Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022 and October 31, 2023.
- **Northwest Port Charlotte Waterway Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022, and October 31, 2023.
- **Pirate Harbor Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2022.
- **Rotonda Heights Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Rotonda Lakes Street & Drainage Unit** is seeking five members to fill vacant unexpired terms through October 31, 2021, October 31, 2022, and October 31, 2023.
- **Rotonda Sands North Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2021.
- **South Charlotte Stormwater Unit** is seeking five members to fill vacant unexpired terms through October 31, 2021, October 31, 2022, and October 31, 2023.
- **West Charlotte Stormwater Unit** is seeking one member to fill a vacant unexpired term through October 31, 2023.

[Health Planning Council of Southwest Florida](#)

The Charlotte County Commission Office is searching for a citizen to serve as a board member of the **Health Planning Council of Southwest Florida** representing a health care consumer, a medical provider or an administrator. The term is two years ending in December 2021. Please email Morgan.Cook@charlottecountyfl.gov for an application and more information.

[Historical Advisory Committee](#)

Historical Advisory Committee is seeking members-at-large to serve for a term expiring on September 30, 2020. Must have background in disciplines of architecture, history, urban planning, archaeology or related discipline such as American Studies or American Civilization. Must be a resident and elector of Charlotte County. For additional information or to obtain an application, call 941-743-1309 or email: joann.dillon@CharlotteCountyFL.gov.

[Murdock Village Community Redevelopment Agency Advisory Committee](#)

Murdock Village Community Redevelopment Agency Advisory Committee is seeking a licensed general contractor to serve on the committee. Volunteer must hold a valid Florida contractor's license and be a resident of Charlotte County. Term will expire in October 2022. To obtain an application or for additional information, call 941-743-1309 or email: joann.dillon@CharlotteCountyFL.gov.

[Construction Industry Licensing Board - Licensed Mechanical Contractor](#)

Construction Industry Licensing Board is seeking one volunteer to serve as a Mechanical Contractor. Volunteer must be a licensed Mechanical/HVAC Contractor and a resident of Charlotte County. Meetings are held on the 1st Thursday of each month at 6:00 p.m. at 18500 Murdock Circle, Administration Building. The term will expire on June 26, 2022. To obtain an application, please call 941-743-1298 or email Diane.Whidden@CharlotteCountyFL.gov.

REPORTS RECEIVED AND FILED

CONSENT AGENDA

Clerk of the Circuit Court

A. Comptroller Division

1. [Finance](#)

Recommended Action:

Approve the Clerk's Finance Memorandum.

Budgeted Action:

No action needed.

B. Minutes Division1. [Minutes](#)**Recommended Action:**

Approve the following Minutes:

May 12, 2020 BCC Regular and Land Use Meeting

May 19, 2020 BCC MSBU Workshop

May 19, 2020 BCC Strategic Focus Update Workshop

May 19, 2020 BCC Utilities Department Quarterly Workshop

May 21, 2020 BCC Pre-Agenda

Budgeted Action:

No action needed.

Board of County Commissioners**C. Commission Office****D. County Administration**1. [BCC Meeting Schedule Changes](#)**Recommended Action:**

Approve the following changes to the 2020 BCC Meeting Schedule:

a) Cancellation of the July 22, 2020 MSBU Public Hearing; and

b) Cancellation of the July 23, 2020 MSBU Public Hearing; and

c) Scheduling a BCC meeting for COVID-19 update on June 16, 2020 at 9:00 a.m., in Room 119 at 18500 Murdock Circle, Port Charlotte; and

d) Reschedule the June 16, 2020 BCC Monthly Workshop scheduled at 9:00 a.m. to June 16, 2020 at 9:30 a.m. in Room 119 at 18500 Murdock Circle, Port Charlotte.

Budgeted Action:

No action needed.

E. County Attorney1. [Set a Public Hearing to Consider an Ordinance Amending Chapter 3-8, "Waters and Sewers," Article VIII](#)**Recommended Action:**

Set a public hearing on June 23, 2020 at 10:00 a.m., or soon thereafter as may be heard, in Room 119 at 18500 Murdock Circle, Port Charlotte, Florida, to consider an Ordinance Amending Chapter 3-8, "Waters and Sewers," Article VIII on-site sewage treatment and disposal systems", Sections 3-8-250 through 3-8-256.

Budgeted Action:

No action needed.

2. [Extension 12 of State of Local Emergency - COVID-19](#)

Recommended Action:

Approve Resolution extending the State of Local Emergency related to the Novel Coronavirus Disease 2019 (COVID-19).

Budgeted Action:

No action needed.

F. **Budget and Administrative Services**

Fiscal Services

1. [Law Enforcement Trust Fund Fiscal Year 2020](#)

Recommended Action:

Approve the transfer of \$25,000 from the County Law Enforcement Trust Fund to the Sheriff's Law Enforcement Trust Fund checking account.

Budgeted Action:

No action needed. Budgeted in the Law Enforcement Trust Fund budget as approved in the FY2020 budget process. Funding for the expenditure comes from the Law Enforcement Trust Fund.

2. [Criminal Justice Education Fiscal Year 2020](#)

Recommended Action:

Approve the transfer of \$20,000 to the Sheriff for Criminal Justice Education.

Budgeted Action:

No action needed. Budgeted in the Criminal Justice Education Fund, budget as approved in the FY2020 budget process. Funding for the expenditure comes from Court Related Fines and Fees.

Information Technology

Purchasing

3. [19-514, Change Order #1, Tringali Park Restroom Construction \(Facilities\)](#)

Recommended Action:

~~Approve Change Order #1 to Contract 19-514, Tringali park restroom construction, with Liberty R&V Construction of Englewood, Florida in the amount of \$23,862.~~

~~**Deleted, 6/8/2020**~~

Budgeted Action:

~~No action needed. Budgeted in the Community Services Capital Maintenance Plan as approved in the FY20 budget process, and later amended. Funding is supplied from Capital Projects ad valorem.~~

4. [12-050 Amendment #8, Stump Pass 10-Year Management Plan \(Public Works\)](#)

Recommended Action:

- a) Approve Amendment #8 to Contract 12-050 Stump Pass 10-Year Management Plan, with Coastal Engineering Consultants (CEC) of Bonita Springs, Florida in the amount of \$83,395; and
- b) Authorize Chairman to sign the Amendment.

Budgeted Action:

No action needed. Budgeted in the approved FY20 CIP projects "Stump Pass Maintenance Dredging" and "Stump Pass Monitoring." Grant funding comes from the Florida Department of Environmental Protection in the amount of \$25,551.56 for monitoring services and \$12,194.89 for dredging design services, with the local share of expenses being supplied by Stump Pass Beach Dredging MSTU, Tourist Development Council, and Boater Improvement Fund-Local.

5. [19-446 Amendment #1, Strategic Plan for Punta Gorda/Englewood Beach Visitor and Convention Bureau \(Tourism\)](#)

Recommended Action:

- a) Approve Amendment #1 to Contract #19-446, Strategic Plan for Punta Gorda/Englewood Beach Visitor and Convention Bureaus with Streetsense Consulting of Bethesda, Maryland, for additional services in the amount of \$45,000; and
- b) Authorize the Chairman to sign Amendment #1 for services addressing the County's strategic plan and tourism after the Coronavirus (COVID-19).

****Deleted, 6/4/2020****

Budgeted Action:

No action needed. Funding exists in the Tourist Development Funds approved in the FY20 budget process and comes from the Tourist Development Tax Trust fund. Resulting additional contract expenditures to come from line item savings in Other Contractual Services and Promotional Activities: General/Advertising.

6. [Property Deletions for the Month of June, 2020 \(Purchasing\)](#)

Recommended Action:

Approve the deletion of additional property inventory items listed on the attached for the month of June 2020.

Budgeted Action:

No action needed.

Real Estate Services

Risk Management

Transit

7. [Section 5311-CARES Act Resolution](#)**Recommended Action:**

Approve Resolution authorizing the County Administrator to execute the Florida Department of Transportation Public Transportation Grant Award (PTGA) FMN# 447487-1-84-01 in the amount of \$334,453.

Budgeted Action:

No action needed.

G. Community Development**H. Community Services****I. Economic Development****1. [Set a Murdock Village Community Redevelopment Agency meeting on June 23, 2020](#)****Recommended Action:**

Set a Murdock Village Community Redevelopment Agency meeting on June 23, 2020 at 10:00 a.m., or as soon thereafter as may be heard, in Room 119 at 18500 Murdock Circle, Port Charlotte, Florida.

Budgeted Action:

No action needed.

2. [Set a Charlotte Harbor Community Redevelopment Agency meeting on June 23, 2020](#)**Recommended Action:**

Set a Charlotte Harbor Community Redevelopment Agency meeting on June 23, 2020 at 10:00 a.m., or as soon thereafter as may be heard, in Room 119 at 18500 Murdock Circle, Port Charlotte, Florida.

Budgeted Action:

No action needed.

J. Facilities Construction and Maintenance**K. Human Resources****L. Human Services****M. Public Safety****N. Public Works**

1. [Interlocal Agreement between Charlotte County Solid Waste and Lee County \(Gasparilla\)](#)
Recommended Action:
Approve the inter-local agreement renewal between Charlotte County Solid Waste and Lee County (Gasparilla)
Budgeted Action:
No action needed.
- O. **Tourism Development**
- P. **Utilities**
- Q. **Other Agencies**

REGULAR AGENDA

- R. **Regular Agenda**
 1. [Event Funding Amendment - 2020 Welcome Home Vietnam Veterans](#)
Tourism Development
 - a) Review and approve additional Event Funding in the amount of \$5,000 (total of \$20,000 cash) for the 2020 Welcome Home Vietnam Veterans event; and
 - b) Authorize the Chairman to sign the Event Funding Agreement Amendment.
 2. [Event Funding Application - 2020 Englewood Beach Waterfest](#)
Tourism Development
 - a) Review and approve In-Kind Event Funding in the amount of \$50,000 for the 2020 Englewood Beach Waterfest; and
 - b) Authorize the Chairman to sign the Event Funding Agreement.
 3. [WCIND Agenda, June 12, 2020](#)
Community Services

Discussion and direction on the West Coast Inland Navigation District (WCIND) agenda for the upcoming meeting on June 12, 2020.
 4. [COVID-19 Response Update](#)
County Administration

Update on Charlotte County's COVID-19 response.
****Change, Added attachment - Presentation, 6/8/2020****

5. [Repeal Resolution 2020-029 Burn Ban](#)

County Attorney

Approve Resolution Declaring an End to the Burn Ban and Repealing Resolution 2020-029.

PUBLIC HEARING AGENDA

S. **10:00 A.M. Public Hearing**

1. [Conduct a Public Hearing to consider a Sales Tax Ordinance and Referendum](#)

County Attorney

Conduct a Public Hearing on June 9, 2020, at 10:00 a.m., or as soon thereafter as may be heard, in Room 119 at 18500 Murdock Circle, Port Charlotte, Florida, to consider approving an ordinance levying a local sales tax and providing for a referendum for an extension of the local sales tax, to be held in conjunction with the November 3, 2020 general election.

PRESENTATION AGENDA

T. **10:00 A.M. Presentations**

AA. **County Administrator Comments**

BB. **County Attorney Comments**

CC. **Economic Development Director Comments**

DD. **County Commissioner Comments**

County Commissioners

Bill Truex, District 3, Chairman

Christopher Constance, District 2, Vice Chairman

Ken Doherty, District 1

Stephen R. Deutsch, District 4

Joseph Tiseo, District 5

Board of County Commissioners

Schedule of Future Closures/Hearings/Workshops

[Schedule](#)